



ATHARVA INSTITUTE OF MANAGEMENT STUDIES

(Approved by AICTE, DTE & Affiliated to University of Mumbai)

(NAAC Accredited)

14th May 2021

IQAC Meeting

Recommendations by IQAC

(for post covid opening of college)

The Meeting of IQAC of the Academic Year 2020-2021 (covid declared year) was conducted on 14th May 2021 in online mode.

| | |
|--|--|
| <i>Present</i> <ul style="list-style-type: none">• Dr R.G. Ratnawat• Dr Shubhi Lall Agarwal• Prof. Sandeep Rasal• Prof. Vaibhav Patil• Prof. Bincy Baby• Prof. Gaanyesh Kulkarni | <ul style="list-style-type: none">• Shivang Sharma (Briefed at separate times due to lecture/work)• Mr. Pinanshu Champaneri (Briefed at separate times due to lecture/work) |
|--|--|

Absent: Ms. Shefali Parab , Mr. Prakash Bhatkar , Prof. Sharon D'souza

Agenda 1: Revamping Timetable

- For social distancing** - Keep two separate lunch breaks (for mms) to maintain social distancing and also rush in the canteen.
- Who is engaged where?** -A **master time table** must be created to see the engagement of faculties in a particular slot. This can be created using shared drive format on cloud and asking faculty members to fill their weekly engagements. This should be circulated to all the teaching and non-teaching staff members to check availability and engagement of all the faculty members.
- Fix a weekday for in-house activities like quiz/I lab sessions etc. to avoid confusions.
- Monthly timetable format** should be followed for every semester (discontinued during examination)
- Yearly calendar needs to be designed** with exact dates and events, examination and public holidays. The culture of tentative dates should be discontinued as it creates chaos.

| Week/days | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|-----------|---------|---------|-----------|------------------------|---------|--------------------------|
| 1 | Lecture | lecture | Lecture | Activity post lunch | Lecture | Guest lecture |
| 2 | Lecture | lecture | Lecture | Lecture | Lecture | Seminar |
| 3 | Lecture | lecture | Lecture | Activity post lunch | Lecture | International speaker |
| 4 | Lecture | lecture | Lecture | Lecture | Lecture | |

Agenda No. 2. Innovative lectures

- a) Thought provoking sessions in I lab in every quarter.
- b) Idea generation workshops under e-cell to build entrepreneurship skills.
- c) 2 Days Crash course on fundamentals of big data, cloud, data analytics and system analysis and design.
- d) Focus group discussions in Seminar Hall where students will be given topics and time and arrange an instant focus group discussion in front of the audience.
- e) Article /Book Reading followed by critical analysis.
- f) Book reading at home and critical analysis in seminar hall. A book can be given 10 days prior to the event and students will attend and give their review/analysis on the book.

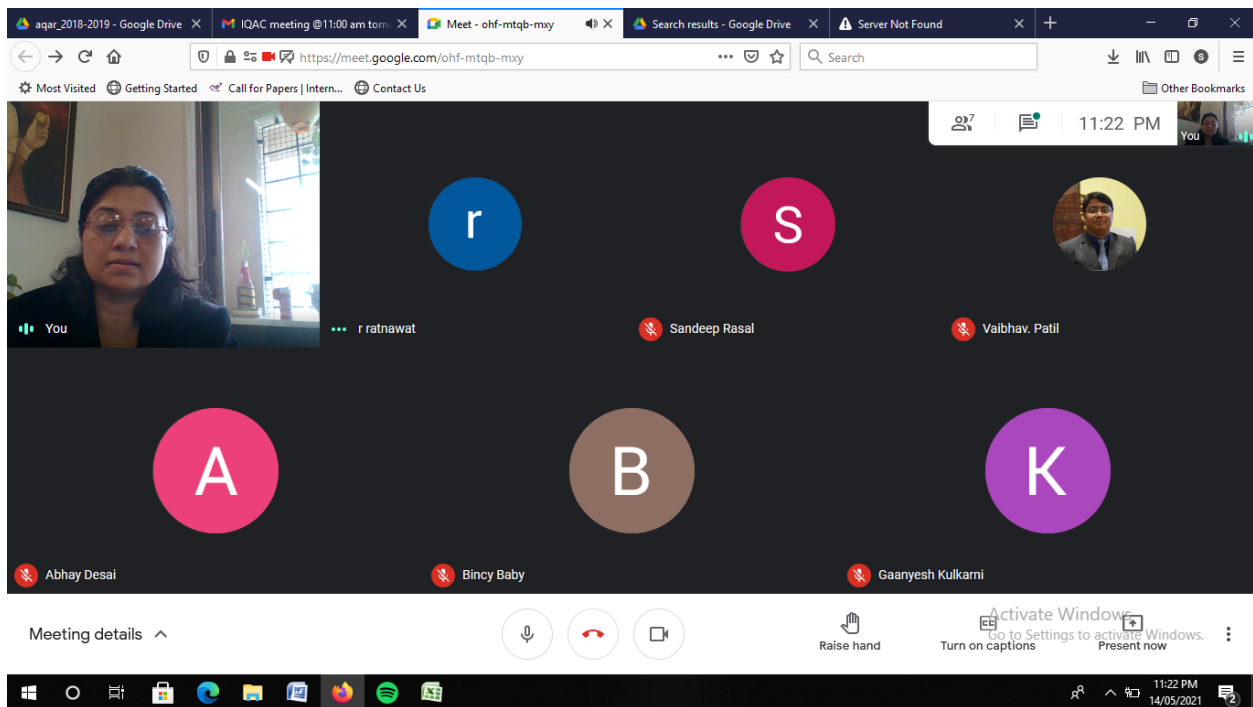
Agenda No. 3. Co curricular activities

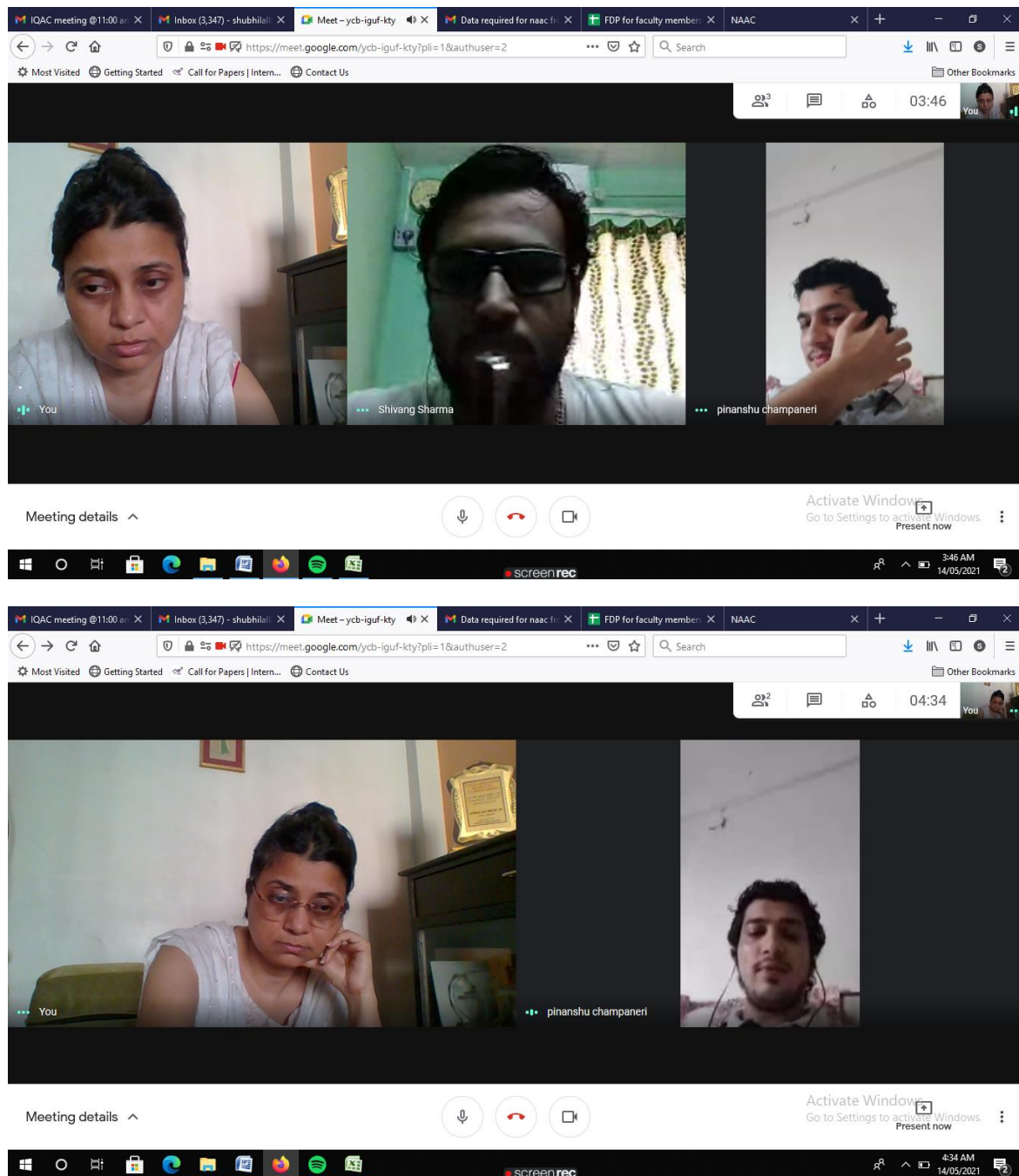
- a) **Giving back to society**- Teaching in villages should be done mandatory for all students. Every student should contribute 5 effective hours per semester to poor kids of dharavli villages.
- b) **To build confidence**- I lab sessions can be conducted by students under guidance of faculty members in a play-way method, like quiz, contest or competition.
- c) **To promote networking**- Rhythm should involve pan India movement and students can present in the events using online mode (out stationed students) and offline modes.
- d) **International Exposure** - One international virtual lecture per month **must** be arranged.
- e) **To Enhance reading and writing skills** - Launch bi-annual magazine "**Atharva Bytes**" on a theme "**xyz**". Students will submit their articles and write-ups for the same.

Some themes as an example to understand the concept:

- I. Recovering from the pandemic: agility, innovation and bold choices needed to emerge from the crisis that was never seen before!
- II. Road ahead in Consulting: Road map for 2025
- III. Vocal for Local: MSMEs are the growth drivers of India, global practices to improving ease of doing business at the local level
- IV. The future is digital: Redefining the consultant's role and global resourcing

This magazine can be uploaded in digital format on the website of the institute. This can also be mailed to the Alumni and employees to have a look of the student's mindset and writing skills.





Prepared by:

Dr. Shubhi Lall Agarwal
 Director, Internal Quality Assurance Cell
 AIMS